

Pocosin Innovative Charter Board of Directors Minutes
500 1st Street, Creswell NC 27928
June 25, 2019

Board Members present include Stephanie Phelps, Constance Davenport, Laura Biggs, Hilton Chesson, Victoria Harrison, Gabrielle Davenport, Lynn West and Edwin Blount

Board Members not present: none

- A. Call to Order: The meeting was called to order by chairman, Stephanie Phelps, at 5:02 p.m.
- B. Approval of Agenda as presented
 - a. Lynn made a motion to approve today's agenda as distributed.
 - b. Edwin 2nd the motion.
 - c. Motion approved as distributed.
- C. Approval of Previous Minutes
 - a. Victoria made a motion to approve the minutes for May 21, 2019 as presented.
 - b. Gabrielle 2nd the motion.
 - c. During discussion, Lynn requested the names of the vendors to be included in the minutes.
 - d. Laura made a motion to approve the minutes as amended.
 - e. Constance 2nd the motion.
 - f. Minutes approved as amended for May 21, 2019.
- D. Public Comment:
 - a. Christina Spruill asked about the school calendar, before/after school care, and transportation. She was advised school will begin on August 26, before/after school care is provided with a fee (a price sheet would be emailed to her directly), and bus depots along with student drop-off is available for transportation.
 - b. Richard & Sandra Smith asked questions in reference to lunch, math/science clubs/ after school programs, and grading scale. Mr. Smith also asked if there were plans to hire a SRO. They were advised we have reached out to local authorities for campus review and tips/suggestions for safety, however there will not be a full time SRO on campus at this time. Lunch will be provided and eaten in the classroom daily. Our grading scale is based on a 10 point system and recycles every 9 weeks.
 - c. Crystal Maxwell asked questions in reference to start/end time. She was advised school drop off was as early as 7:45 as classes started at 8 am and ended at 2:45.
 - d. Katie Hall asked questions regarding the after school programs and help with homework. It was reiterated that the after school program would have a fee, however we will use this time for enrichment as well as time for kids to be kids. We are looking into offering some type of clubs/organizations.
- E. Beginning Teacher Plan
 - a. Laura reported she has corresponded with Jacqueline McGowan, as well as the regional consultant for our area, to approve BTP.
 - b. Victoria made the motion to accept the BTP as distributed.

- c. Constance 2nd the motion.
 - d. Motion approved unanimously.
- F. Laura also addressed the board in reference to follow-up on the lunch contract with Trumps Restaurant. Lynn submitted the contract to the board and made a motion to accept as distributed. Constance 2nd the motion. Motion approved unanimously.
- G. Gabrielle addressed the board regarding the next fundraiser. She recommended to have a Meet & Greet with Dr. Pullin alongside a Chicken/Waffle Breakfast. Details were discussed. Edwin made a motion to move forward with the fundraiser on July 27. Victoria 2nd the motion. Motion approved unanimously.
- H. New Business:
 - a. Constance indicated she is still working on pricing and details for signage for the campus. She recommends we hold the initial idea with the digital notification for a later time.
 - b. Victoria stated she had spoken with Melva Lilley as she had reached out to the board in reference to donations to the school. She has previously been a home-school teacher and had several totes of items including flash cards, workbooks, and other tools that may be helpful to our school or to provide to students that do not have those resources.
- I. Lynn made a motion to enter into closed session. Gabrielle 2nd the motion. The board went into closed session pursuant to North Carolina Law, N.C.G.S. § 143-318.11 (a)(6) to discuss personnel issues at 6:50 p.m.
- J. The board returned to open session at 7:20 p.m.. Laura made a motion to approve personnel roster which included Frances “Lynn” Spruill, Amber Hardison, Sandie Kirkman, Robyn Berry, Amelia Gouillon, Tammy Malpass, and Leslie Coltrain. Victoria 2nd the motion. Motion approved unanimously.
- K. Next Meeting: July 16, 2019
- L. Adjournment: Laura made a motion to adjourn. Gabrielle 2nd the motion. Adjournment was made by Stephanie at 7:25 p.m.